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Date: Monday, 12 April 2021

To all Members of the Council

****Virtual Meeting**

Dear Sir or Madam

**Summons to attend the Council Meeting – Tuesday, 20 April 2021 at 6.00 pm
Virtual Meeting**

You are requested to attend the Meeting of the Council to be held at 6.00 pm on Tuesday, 20 April 2021. Councillors will be sent a Teams Meeting invitation to place the meeting in their Calendar and can then access the meeting from the link in that calendar item.

Please Note that any member of the press and public may listen in to proceedings at this 'virtual' meeting via the weblink below –

https://youtu.be/6kB_-ZYGfDM

The agenda is set out below.

Yours faithfully

Assistant Director Governance and Monitoring Officer

This document and associated papers may be made available in a different format on request.

Agenda

- 1. Apologies for absence**
- 2. Election of the Chairman of the Council for the Municipal Year 2021/22**
- 3. Appointment of the Vice-Chairman of the Council for the Municipal Year 2021/22**
- 4. Public Participation, petitions, and deputations (Standing Orders 2(vi) and 17, as amended by new Standing Order 5A)**

The Council will receive written statements from any person who wishes to make a submission in accordance with the above Standing Orders. The Chairman will select the order of the submissions. Each submission must comply with the usual time limits of five minutes for public participation and deputations and three minutes for petitions. This section of the meeting must not exceed 30 minutes and matters must not refer to a current planning application.

The Council will also receive questions from the public and provide answers thereto, subject to the Chairman being satisfied that the questions are relevant to the business of the meeting.

Requests and full statements must be submitted in writing to the Head of Legal and Democratic Services, or to the officer mentioned at the top of this agenda letter, by noon on the day before the meeting and the request must detail the subject matter of the address. Statements received will be published on the Meetings App and on the Council website in advance of the meeting.

- 5. Petitions to be presented by Members (Standing Order No. 16)**

As this is a virtual meeting, members are asked to provide petitions to the Head of Legal and Democratic Services by 12.00 noon on the day before the meeting. Details of any petition received will be published on the Meetings App and on the Council website in advance of the meeting.

- 6. Declaration of Disclosable Pecuniary Interest (Standing Order 37)**

A Member must declare any disclosable pecuniary interest where it relates to any matter being considered at the meeting. A declaration of a disclosable pecuniary interest should indicate the interest and the agenda item to which it relates. A Member is not permitted to participate in this agenda item by law and should immediately leave the meeting before the start of any debate.

If the Member leaves the meeting in respect of a declaration, he or she should ensure that the Chairman is aware of this before he or she leaves to enable their exit from the meeting to be recorded in the minutes in accordance with Standing Order 37.

- 7. Minutes 23 February 2021 (Pages 7 - 22)**

23 February 2021, to approve as a correct record (attached)

- 8. Motions by Members (Standing Order No. 14) Local Authorities Mental Health Challenge; Test and Trace System; Tackling Disability Stigma and Discrimination (Pages 23 - 30)**
- (1) **Local authorities' mental health challenge**
Councillor Charles (attached)
 - (2) **Test and Trace System**
Councillor Haverson (attached)
 - (3) **Tackling Disability Stigma and Discrimination**
Councillor Codling (attached)
- 9. Matters referred from previous meeting**
- None
- 10. Chairman's Announcements**
- 11. Leader's Announcements**
- 12. Chief Executive's Announcements**
- 13. Political Balance and Leaders and Deputy Leaders of the Political Groups for the Municipal Year 2021/22**
- The Assistant Director, Governance & Monitoring Officer will report orally.
- 14. The Council's Constitution 2021 (Pages 31 - 36)**
- Report of the Assistant Director, Governance & Monitoring Officer (attached)
- 15. Constitutional appointments etc.**
- The Leader to appoint up to eight Members of the Council to form the Executive, including their portfolios.
- The Council to approve arrangements for the Policy/Overview and Scrutiny Panels, the Committees and the Scheme of Delegation in accordance with the Constitution.
- 16. Municipal Calendar 2021/22 (Pages 37 - 52)**
- Report of the Assistant Director, Governance & Monitoring Officer (attached)
- 17. Appointments to Outside Bodies 2021/22 (Pages 53 - 62)**
- Report of the Assistant Director, Governance & Monitoring Officer (attached)

18. Forward Plan dated 1 April 2021 (Pages 63 - 76)

Forward Plan dated 1 April 2021 (attached)

19. Policy and Scrutiny Panel Report

None

20. Corporate Parenting Responsibilities (Pages 77 - 80)

Report of Councillor Gibbons (attached)

21. Question Time (Standing Order No. 18)

Questions must relate to issues relevant to the work of the Executive. Question Time will normally last for 20 minutes.

As this is a virtual meeting the Chairman and the Leader of the Council have requested that members supply the Democratic Services Officer with full details of the question they wish to ask by no later than 12 noon the day before the meeting. All questions received will be published on the Meetings App and on the Council website in advance of the meeting. A summary note of each question will be included in an appendix to the minutes in the usual way.

22. Report and matters referred from the Executive

None

23. Reports and matters referred from the Policy/Overview and Scrutiny Panels other than those dealt with elsewhere on this agenda

Strategic Planning, Economic Development and Regeneration Policy & Scrutiny Panel - 10 March 2021 (Pages 81 - 82)

SPR 22 SPEDR Panel Work Plan - March 2021 (Active Travel Strategy)
(draft minute extract attached)

24. Reports and matters referred from the other Committees other than those dealt with elsewhere on this agenda

None

25. Reports on joint arrangements and external organisations and questions relating thereto (Pages 83 - 86)

(1) Avon Fire Authority

Report from Councillor Jacobs (attached)

(2) Avon and Somerset Police and Crime Panel

None

- (3) **West of England Combined Authority Joint Scrutiny Committee**
None

26. Adoption of the North Somerset Active Travel Strategy (Pages 87 - 190)

Report of Councillor Tonkin (attached)

27. Updating the Creating Sustainable Buildings and Places Supplementary Planning Document (SPD) (Pages 191 - 322)

Report of Councillor Tonkin (attached)

28. Chairman's notifications of the appointment of a Chaplain and a Deputy Chaplain

29. Urgent business permitted by the Local Government Act 1972 (if any)

For a matter to be considered as an urgent item, the following question must be addressed: "What harm to the public interest would flow from leaving it until the next meeting?" If harm can be demonstrated, then it is open to the Chairman to rule that it be considered as urgent. Otherwise the matter cannot be considered urgent within the statutory provisions.

Exempt Items

Should the Council wish to consider a matter as an Exempt Item, the following resolution should be passed -

"(1) That the press, public, and officers not required by the Members, the Chief Executive or the Director, to remain during the exempt session, be excluded from the meeting during consideration of the following item of business on the ground that its consideration will involve the disclosure of exempt information as defined in Section 100I of the Local Government Act 1972."

Mobile phones and other mobile devices

All persons attending the meeting are requested to ensure that these devices are switched to silent mode. The chairman may approve an exception to this request in special circumstances.

Filming and recording of meetings

The proceedings of this meeting may be recorded for broadcasting purposes.

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman.

Members of the public may also use Facebook and Twitter or other forms of social media to report on proceedings at this meeting.